

West Berkshire Council Forward Plan – 1st May 2013 to 31st August 2013

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Porfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
May 2013											
ID2438c	Adoption of Parish Plans - (c) Hungerford <i>To adopt Parish Plans.</i>	ID	01/05/13	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities, Emergency Planning		TBC	Local Members and Stakeholders	This report has been deferred from March to allow for further community consultation	May 2013
ID2642	Access to Information Policy Revision <i>To approve the revised Access to Information Policy</i>	ID	01/05/13	Resources	Sue Broughton	Council Strategy and Performance, Housing, ICT, Corporate Support, Strategic Support, Legal		TBC			May 2013
ID2643	Corporate Complaints Policy Revision <i>To approve the revised Corporate Complaints Policy</i>	ID	01/05/13	Resources	Sue Broughton	Council Strategy and Performance, Housing, ICT, Corporate Support, Strategic Support, Legal		TBC			May 2013
ID2644	Records Management Policy Revision <i>To approve the revised Records Management Policy</i>	ID	01/05/13	Resources	Sue Broughton	Council Strategy and Performance, Housing, ICT, Corporate Support, Strategic Support, Legal		TBC			May 2013

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting. **Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.**

KEY:
ID = Individual Executive Member Decision
EX = Executive
C = Council
GA = Governance & Audit Committee
S = Standards Committee
PC = Personnel Committee

West Berkshire Council Forward Plan – 1st May 2013 to 31st August 2013

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Porfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
ID2440	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/05/13	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities, Emergency Planning		TBC	Local Members and Stakeholders		May 2013
ID2452	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/05/13	Environment	Paula Amorelli	Planning, Property, Highways, Transport		TBC	Local Members and Stakeholders		May 2013
ID2658	Almond Avenue, Newbury – Petition for Traffic Calming Measures <i>To respond to a petition that has been submitted to the Council.</i>	ID	01/05/13	Environment	Andrew Garratt	Planning, Highways, Transport, Policy		TBC			May 2013
ID2659	A340 Aldermaston Wharf - Petition for a Pedestrian Crossing <i>To respond to a petition that has been submitted to the Council</i>	ID	01/05/13	Environment	Andrew Garratt	Planning, Highways, Transport, Policy		TBC			May 2013
ID2666	Draft SEN & Disability Strategy for consultation <i>To seek approval to consult on the draft SEN & Disability Strategy</i>	ID	01/05/13	Communities	Jane Seymour	Children and Young People, Education, Youth Service		TBC			May 2013
ID2664	Flood Investigation Policy under S19 of the Flood and Water Management Act 2010 <i>To approve the Council's Policy for investigating flood incidents as Lead Local Flood Authority</i>	ID	09/05/13	Environment	Jon Winstanley	Partnerships, Equality, The Visions, Communities, Emergency Planning		30/04/13			May 2013
ID2661	Community Learning and Skills Plan <i>To seek approval for the future vision and purpose of Community Learning and Skills in West Berkshire</i>	ID	15/05/13	Communities	Sara Hanson	Children and Young People, Education, Youth Service		07/05/13			May 2013

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting. **Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.**

KEY:
ID = Individual Executive Member Decision
EX = Executive
C = Council
GA = Governance & Audit Committee
S = Standards Committee
PC = Personnel Committee

West Berkshire Council Forward Plan – 1st May 2013 to 31st August 2013

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Porfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
ID2662	Home to School Transport Policy 2013-2014 and 2014-2015 <i>To approve the revised policy.</i>	ID	15/05/13	Communities	Caroline Corcoran	Children and Young People, Education, Youth Service		07/05/13			May 2013
ID2617	West Berkshire Forward Plan – 01 July to 31 October 2013 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	16/05/13	Resources	Moira Fraser	Leader of Council		08/05/13	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	May 2013
EX2491	Schools Place Strategy 2013-2018 <i>To determine a strategy for managing school organisation and ensure that there are sufficient school places to meet overall demand; there are sufficient school places in the right locations to meet demand; the provision of school places are managed in a cost effective manner.</i>	EX	09/05/13 EX	Communities	Caroline Corcoran	Children & Young People, Youth Service, Education		30/04/13	Schools, relevant Council Officers		May 2013
EX2580	Adoption of the Homelessness Review and Homelessness Strategy 2013-2018 <i>For Executive to approve and adopt the Homelessness Review and Homelessness Strategy 2013-2018 for West Berkshire</i>	EX	09/05/13 EX	Communities	Mel Brain	Council Strategy and Performance, Housing, ICT, Corporate Services, Strategic Support, Legal		30/04/13			May 2013
EX2610	WBC/BBOWT Partnership for the Future Management of the WBC Countryside Estate <i>To seek approval to enter into a formal partnership with the Berks, Bucks and Oxon Wildlife Trust (BBOWT)</i>	EX	09/05/13 EX	Environment	Paul Hendry	Environment, 'Cleaner Greener,' Public Protection, Customer Services, Culture & Leisure		30/04/13			May 2013

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting.
Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.

KEY:
ID = Individual Executive Member Decision
EX = Executive
C = Council
GA = Governance & Audit Committee
S = Standards Committee
PC = Personnel Committee

West Berkshire Council Forward Plan – 1st May 2013 to 31st August 2013

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Portfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
EX2628	Memorandum of Understanding between the Waste Planning Authorities of the South East of England <i>To agree the Memorandum of Understanding</i>	EX	09/05/13 EX	Environment	Bryan Lyttle	Planning, Property, Highways, Transport		30/04/13			May 2013
EX2665	Museum Redevelopment Project - Fire Suppression System <i>To present the issues relating to the installation of an automatic fire suppression system into the museum buildings on The Wharf, Newbury</i>	EX	09/05/13 EX	Environment	Amanda Loaring	Environment, "Cleaner Greener", Public Protection, Customer Services, Culture & Leisure		30/04/13			May 2013
C2651	Amendment to the Constitution - Scheme of Delegation <i>To propose amendments to the Scheme of Delegation (part 3 of the Constitution) following the transfer of Public Health into the Council.</i>	C	14/05/13 C 29/04/13 GA	Resources	Andy Day	Leader of the Council		19/04/13			May 2013
C2508	Standards Committee Annual Report 2012/13 <i>To present the Annual Standards Committee report to the Council.</i>	C	14/05/13 C	Resources	Moira Fraser	Chairman of the Standards Committee		03/05/13			May 2013
C2512	Appointment and Allocation of Seats on Committees <i>To consider the appointment of and allocation of seats on Committees and associated bodies for the 2013/14 Municipal Year and to agree the Council's Policy Framework for 2013/14.</i>	C	14/05/13 C	Resources	Moira Fraser	Leader of the Council		03/05/13			May 2013

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting.
Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.

KEY:
ID = Individual Executive Member Decision
EX = Executive
C = Council
GA = Governance & Audit Committee
S = Standards Committee
PC = Personnel Committee

West Berkshire Council Forward Plan – 1st May 2013 to 31st August 2013

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Porfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
C2641	Amendment to the Constitution - Part 7 Speaking Rights at Planning Meetings <i>To propose an amendment to speaking rights for adjoining parish councils at Planning Committee meetings.</i>	C	14/05/13 C 29/04/13 GA	Resources	David Holling	Leader of Council		19/04/13	Planning Policy Task Group		May 2013
C2509	Election of Chairman for the Municipal Year 2013/14 <i>To elect a Chairman of the Council for the 2013/14 Municipal Year.</i>	C	14/05/13 C	Resources	Moira Fraser	Leader of the Council		N/a			May 2013
C2510	Appointment of Vice Chairman for the 2013/14 Municipal Year <i>To appoint a Vice Chairman for the 2013/14 Municipal Year.</i>	C	14/05/13 C	Resources	Moira Fraser	Leader of the Council		N/a			May 2013
C2511	Announcement of Executive <i>To receive notification from the Executive Leader on the Members appointed to the Executive.</i>	C	14/05/13 C	Resources	Moira Fraser	Leader of the Council		N/a			May 2013
JUNE 2013											
ID2629	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/06/13	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities, Emergency Planning		TBC	Local Members and Stakeholders		June 2013
ID2517	Appointment of Thames Valley Police and Crime Panel Representative <i>To appoint the Council's representative on this Outside Body.</i>	ID	06/06/13	Resources	Moira Fraser	Leader of the Council		29/05/13			June 2013

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting.
Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.

KEY:	
ID =	Individual Executive Member Decision
EX =	Executive
C =	Council
GA =	Governance & Audit Committee
S =	Standards Committee
PC =	Personnel Committee

West Berkshire Council Forward Plan – 1st May 2013 to 31st August 2013

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Porfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
ID2618	West Berkshire Forward Plan – 01 August to 30 November 2013 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	20/06/13	Resources	Moira Fraser	Leader of Council		12/06/13	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	June 2013
EX2532	Financial Performance Report Year End <i>To inform Members of the latest financial performance of the Council.</i>	EX	20/06/13 EX	Resources	Melanie Ellis	Finance, Economic Development, Health & Safety, Pensions, Human Resources		12/06/13			June 2013
EX2667	SEN & Disability Strategy 2013 - 2016 <i>To seek approval of the draft SEN & Disability Strategy 2013 - 2016</i>	EX	20/06/13 EX	Communities	Jane Seymour	Children and Young People, Education, Youth Service		12/06/13			June 2013
C2585	Community Infrastructure Levy - Draft Charging Schedule <i>To consider and approve the Draft Charging Schedule for public consultation</i>	C		Environment	Caroline Walsh	Planning, Property, Highways, Transport				Special meeting date to be agreed	June 2013
C2586	Supplementary Planning Document for Developer Contributions - Adoption of updated Topic Papers <i>To adopt the updated Developer Contributions Supplementary Planning Document</i>	C		Environment	Caroline Walsh	Planning, Property, Highways, Transport				Special meeting date to be agreed	June 2013
C2599	Greenham Control Tower <i>To report back on the deliberations of the Planning Policy Task Group following the referral of a motion to the group at Full Council on the 13 December 2012.</i>	C		Environment	Gary Lugg	Planning, Property, Highways, Transport			Planning Policy Task Group	Special meeting date to be agreed	June 2013

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting. **Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.**

KEY:
ID = Individual Executive Member Decision
EX = Executive
C = Council
GA = Governance & Audit Committee
S = Standards Committee
PC = Personnel Committee

West Berkshire Council Forward Plan – 1st May 2013 to 31st August 2013

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Porfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
C2600	GAMA Site <i>To report back on the deliberations of the Planning Policy Task Group following the referral of a motion to the group at Full Council on the 13 December 2012.</i>	C		Environment	Gary Lugg	Planning, Property, Highways, Transport			Planning Policy Task Group	Special meeting date to be agreed	June 2013
C2650	Compton Institute for Animal Health Supplementary Planning Document <i>To adopt the SPD</i>	C		Environment	Sarah McCullough	Planning, Property, Highways, Transport				Special meeting date to be agreed	June 2013
JULY 2013											
ID2660	Speed Limit Review – May 2013 <i>To approve the statutory consultation for alterinmg the speed limit on a number of roads following a meeting of the Speed Limit Task Group.</i>	ID	01/07/13	Environment	Andrew Garratt	Planning, Property, Highways, Transport		TBC			July 2013
ID2630	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/07/13	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities, Emergency Planning		TBC	Local Members and Stakeholders		July 2013
ID2663	Community Care (Adult Social Care) Compliments and Complaints Report <i>To outline the approach to handling complaints for Adult Social Care and to provide information about the number and type of complaints within Community Care (Adult Social Care). To highlight the number and nature of compliments received from April 2012 to March 2013. To illustrate how complaints and compliments are logged and monitored, and review the actions taken as a result of the lessons learned.</i>	ID	01/07/13	Communities	Mary Page	Community Care, Insurance		TBC			July 2013

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting. **Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.**

KEY:
ID = Individual Executive Member Decision
EX = Executive
C = Council
GA = Governance & Audit Committee
S = Standards Committee
PC = Personnel Committee

West Berkshire Council Forward Plan – 1st May 2013 to 31st August 2013

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Porfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
ID2619	West Berkshire Forward Plan – 01 September to 31 December 2013 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	25/07/13	Resources	Moira Fraser	Leader of Council		17/07/13	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	July 2013
EX2481	Annual Employment Report 12/13 <i>To provide information on staffing trends.</i>	EX	25/07/13 EX	Resources	Robert O'Reilly	Finance, Economic Development, Health and Safety, Pensions, Human Resources		17/07/13			June 2013
EX2538	Key Accountable Measures and Activities 2012/13. Update on progress: Q4 outturns	EX	25/07/13 EX	Resources	Jason Teal	Council Strategy and Performance, Housing, ICT, Corporate Services, Strategic Support, Legal		17/07/13			July 2013
AUGUST 2013											
ID2631	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/08/13	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities, Emergency Planning		TBC	Local Members and Stakeholders		August 2013

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting. **Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.**

KEY:
ID = Individual Executive Member Decision
EX = Executive
C = Council
GA = Governance & Audit Committee
S = Standards Committee
PC = Personnel Committee

West Berkshire Council Forward Plan – 1st May 2013 to 31st August 2013

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Porfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
ID2620	West Berkshire Forward Plan – 01 October 2013 to 31 January 2014 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	22/08/13	Resources	Moira Fraser	Leader of Council		14/08/13	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	August 2013

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: mfraser@westberks.gov.uk to confirm the contents of any agenda before attending a meeting. **Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.**

KEY:
ID = Individual Executive Member Decision
EX = Executive
C = Council
GA = Governance & Audit Committee
S = Standards Committee
PC = Personnel Committee